

JEFFERSON TOWNSHIP  
Regular Meeting  
Carsonville Fire Company Building  
December 16, 2009

### CALL TO ORDER

The December 16, 2009 Regular meeting of the Jefferson Township Board of Supervisors was called to order at 7:42 PM by Chairman Alan Loesch.

Members present: Chairman Alan Loesch, Supervisor Keith Crum, Supervisor Margaret Peterson.  
Secretary present: Robyn Loesch

Guests present:: John Witmer, Valerie Doyle, Randy Macko, Pam Crum, Scott Rineer, Kathrine Rineer, Brenda Osman, Todd Lyons.

### APPROVAL OF PREVIOUS MINUTES

Alan Loesch made a motion to approve the minutes of the November 4, 2009 Regular Meeting, as amended. Keith Crum seconded the motion. All in favor. Motion carried 3-0.

Alan Loesch made a motion to approve the minutes of the November 21, 2009 Special Meeting, as written. Margaret Peterson seconded the motion. All in favor. Motion carried 3-0.

### TREASURERS REPORT

A summary of the current month's bills was read. A motion to pay the bills was made by Alan Loesch. Keith Crum seconded the motion. All in favor. Motion carried 3-0.

General Fund Bills – \$5,188.14 State Fund - \$ 0

Alan Loesch made a motion for pre-approval of Supervisor's pay for October-December meetings to be included with January 2010 Treasure's report. Keith Crum seconded the motion. Motion carried 3-0.

Persons to be Heard – Todd Lyons, of Lyons Surveying, reviewed the Strohecker Sub-division Plan; changes were made to include Township requirement of details for stormwater management. Alan Loesch made a motion to approve and sign the plans contingent upon review and approval by the Township Engineer. Keith Crum seconded the motion. All in favor. Motion carried 3-0.

Alan Loesch commented that we will have to review the Township's policy/procedure for approving sub-divisions due to some changes made by Tri-County Planning.

### CORRESPONDENCE

- Dauphin County; sale of two properties
- Humane Society; letter about contract services offered. Margaret Peterson will look into an alternate facility.

### ENGINEERING REPORT

1. Ed Fisher not present. Randy Macko said that his Attorney had questions about the escrow agreement and will be in contact with the Township's attorney, Stan Laskowski. Randy wanted to give this process another few weeks to see if it can be resolved. Randy also said that his original/current \$3000 Certificate of Deposit was put into a 24 month bond and will not mature until July 2010.; it would then be available to be put into a new escrow account.
2. Ed Fisher reviewed the Dauphin County Stormwater Management Plan and send comments to the County.

3. FEMA map comment have been submitted. Township is now waiting for County meetings on the FEMA required Ordinance updates.

### FIRE COMPANY REPORT

John Witmer reported :

- The new siren will be installed next week.
- Three calls:
  1. Missing child - (child found)
  2. Automatic home fire alarm (cooking)
  3. More wires down on White Oak Rd.
- The new Brush truck is almost finished with additions and upgrades. The old brush truck will be returned to DCNR

### PLANNING COMMISSION REPORT

Alan Loesch reported that the final copies of the Township's Comprehensive Plan have been made. The Planning Commission will be holding monthly meetings at the Firehouse. John Witmer asked if the Township would consider increasing the lease/rental fee to cover these additional meetings.

### EMERGENCY MANAGEMENT REPORT

- Brenda Osman volunteered to be the new Township EMC. Appointment of EMC will be at the Reorganizational meeting.
- ISO training ; levels 100, 200, 700 are on-line, Levels 300 and 400 will be held at Fishersville Fire Company.
- Hazard Mitigation Plan. The County plans to adopts the new mitigation plan sometime in Jan.-Feb. 2010, then the Township will be sent a resolution to adopt this new plan.

### COG REPORT

At the November meeting Brian Allen, Department of Correctional Industries, gave a presentation on a wide variety of items for sale; signs can be refaced with a new stick-on vinyl facing, cost to upgrade a stop sign was \$15.

### ROAD REPORT

- Keith Crum reported that they already have been out plowing, salting and cindering.
- Trees that were leaning or starting to come down over the road were cut down.
- He will be installing a new plow blade on the Ford truck
- He will be getting together with the two new employees to start training as soon as all their paperwork and pre-employment testing is completed.
- Drivers will be trained on the use of the CB radios.

### OLD BUSINESS

1. The Upper Dauphin Tax Office has moved.

### NEW BUSINESS

1. Alan Loesch made a motion to adopt Resolution # 274 Jefferson Township's 2010 Budget, seconded by Keith Crum. All in favor. Motion carried 3-0.
2. Alan Loesch made a motion adopt Resolution # 275 setting Jefferson Township's local property tax rate at .78 mills.(unchanged from 2009), seconded by Keith Crum. All in favor. Motion carried 3-0.

3. Alan Loesch made a motion to appoint Allen and Eloise Laskowski as heads of the Township's Schoolhouse Preservation Committee, seconded by Keith Crum. All were in favor. Motion carried 3-0.
4. Alan Loesch made a motion to re-appoint Jim Bullock as the area representative to the Tri-County Regional Planning Commission, seconded by Margaret Peterson. All in favor. Motion carried 3-0.
5. Alan Loesch made a motion approve the 2009 donation to Medic 6, in the amount of \$863, seconded by Margaret Peterson. All in favor. Motion carried 3-0.
6. The Supervisors had a discussion of changing the method of paying the Secretary salary from a percentage basis to a fixed salary (salary will be set at the Reorganizational Meeting). The percentage based payment method has made it difficult to pay last minute bills and update meeting reports. Pam Crum said that it has also made it difficult for the auditors to verify the Secretary's salary. Keith Crum asked that Robyn find out what similar local municipalities pay their Sec./Treas.

ADMINISTRATIVE/TAX ASSESSMENT PERMITS - NONE

PUBLIC COMMENT

Alan Loesch welcomed Margaret Peterson to the Board and thanked her for volunteering to serve as Supervisor.

ADJOURNMENT

Alan Loesch motioned to adjourn the meeting, second by Margaret Peterson. All were in favor and the meeting adjourned at 9:14 PM.

Robyn Loesch  
Secretary/Treasurer